

Village of Lombard, Public Works Streets/Electric Supervisor

The Village of Lombard, IL is seeking experienced, progressive, and collaborative candidates to apply for the position of Public Works Streets/Electric Supervisor. Lombard (44,476) is a dynamic and vibrant community located 20 miles west of Chicago in DuPage County and is recognized as one of the area's premier communities with an excellent library, park district and top-rated schools. The Village strikes a balance between beautiful neighborhoods, open spaces, and strong commercial activity including a historic downtown and a regional mall.

The Village's Public Works Department has 52 full-time employees and an annual budget of approximately \$38 million, including the capital projects fund. The Streets/Electric Supervisor oversees two (2) Crew Leaders and nine (9) Maintenance Workers; responds to emergencies; oversees the operation and maintenance of the Village's roadways, street light systems, and traffic signs and coordinates projects with other divisions, departments, agencies and companies. The Streets/Electric Supervisor reports to the Operations Superintendent and acts as the Public Works on-call supervisor on a rotating basis.

Essential Functions

- Plans, organizes, administers, reviews and evaluates the work of the Street and Electrical Group's Maintenance Workers and Crew Leaders.
- Processes work requests; triages/prioritizes work and communicates with residents, department supervisors and superintendents to inform them of work status.
- Enters appropriate information into the asset management system (OpenGov) and monitors work requests, task completion and inventory.
- Assists with the snow removal, paving and daily work as required.
- Assists with planning, coordinating and working community events.
- Manage maintenance and repair of the Village vehicles street lighting system.
- Manages outside vendors contracted to perform service and maintenance to Village roadways, streetlighting infrastructure and snow and ice removal.
- Contributes to the overall quality of the division's service provision by developing and coordinating work teams and by reviewing, recommending and implementing improved policies and procedures.
- Assists in the preparation of and writes standard operating procedures and policies.
- Responds to and resolves Village staff inquiries and complaints.
- Supervises snow and ice removal operations.
- Ensures compliance with inspection and safety requirements of assigned operations.
- Demonstrates courteous and cooperative behavior when interacting with public and staff; acts in a manner that promotes a harmonious and effective workplace environment.

Qualifications

- Qualified candidates should possess a strong background in the operation and maintenance of roadways, electrical systems, snow and ice removal, strategic planning, budgeting, task organizing, contract administration and personnel management. Candidates should have the ability to provide efficient service delivery, creative problem solving, and public relations. Excellent interpersonal and communication skills are essential.
- Associate's degree with a minimum of five years of street maintenance and construction experience that includes supervisory experience; or any equivalent

- combination of education, training and experience which provides the requisite knowledge skills and abilities for this job as determined by Human Resources.
- State of Illinois CDL Class A with Air Brake and Tanker Vehicle Endorsement within 3 months of hire.

Required Knowledge & Skills

- Principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation, employee training and discipline.
- Materials, methods, practices and equipment used in street and street lighting maintenance and repair.
- Applicable laws, codes and regulations.
- Computer applications related to asset management and inventory controls.
- Safety principles, practices and equipment related to construction work.
- Record keeping principles and practices.
- Planning, organizing, supervising, reviewing and evaluating the work of others.
- Training others in policies and procedures.
- Assist in planning and managing a budget.
- Making accurate arithmetic calculations; maintaining accurate records of work performed.
- Preparing clear and concise reports, correspondence and other written materials.
- Using initiative and independent judgment within established procedural guidelines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Speaking English effectively to communicate in person or over the telephone.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Minimum of three years supervisory/management experience.

Salary and Benefits

Salary range is \$103,892 to \$145,442, DOQ. Excellent benefits package. Resume, cover letter, and contact information for five professional references must be submitted by Friday, June 19th, 2026, our online application system at:

<https://laserficheforms.villageoflombard.org/Forms/LombardEmploymentApplication>

No phone calls or emails. The Village will contact any applicants that are selected for an interview.

EQUAL OPPORTUNITY EMPLOYER