

**City of Crest Hill, Illinois – Public Works**  
**Superintendent of Operations**  
**Superintendent of Wastewater**  
**Superintendent of Water Division**

**Salary Range:** \$85,000 - \$110,000 DOQ/E

**Application Deadline:** Open until filled

**Population:** 20,459

### **Superintendent of Operations**

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The Superintendent of Water plays an important leadership role within the Public Works Department, working closely with the Director of Public Works to ensure the safe and reliable operation of the City's water system. This position leads a dedicated team responsible for maintaining wells, water distribution infrastructure, meters, and system operations that provide essential service to residents and businesses. The Superintendent will guide daily operations, support staff development, and contribute to the continued improvement of Crest Hill's water services.

#### **Key Responsibilities:**

- Manage daily operations for streets, fleet, buildings and grounds, and stormwater infrastructure.
- Supervise, train, and evaluate operational staff.
- Plan and oversee maintenance, repair, and construction projects.
- Maintain inventory of equipment, parts, and materials.
- Develop and manage operational budgets.
- Oversee fleet maintenance and equipment management.
- Coordinate snow removal operations and emergency response activities.
- Review permits for right-of-way work and coordinate utility construction.
- Manage responses to JULIE locate requests.
- Prepare reports and present information to City leadership and City Council.

#### **Qualifications:**

- Thorough knowledge of the practices, principles, techniques, materials, and equipment of public works maintenance and construction work.
- 3–5 years of progressively responsible supervisory duties.
- Municipal public works and management experience preferred.
- High School diploma or GED equivalent preferred.
- Valid Driver's license; CDL preferred.

### **Superintendent of Wastewater**

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Reporting to the Director of Public Works, this leadership position oversees the City's wastewater treatment operations, including treatment plants, lift stations, and related infrastructure. The Superintendent leads the daily operations of the Wastewater Division, supervises division personnel, monitors treatment processes, and ensures compliance with Illinois Environmental Protection Agency regulations.

#### **Key Responsibilities**

- Manage and direct the daily operations of the Wastewater Division.
- Supervise, train, and evaluate wastewater treatment personnel.
- Serve as the Responsible Operator in Charge for the City's wastewater facilities.
- Monitor treatment processes and analyze operating data to maintain efficient plant performance.
- Ensure compliance with Illinois Environmental Protection Agency reporting and regulatory requirements.

- Coordinate equipment maintenance, repairs, and operational improvements.
- Administer SCADA and other operational technology systems used at wastewater facilities.
- Assist in developing operational budgets and monitoring expenditures.
- Plan and implement wastewater construction and maintenance projects.
- Prepare reports and present information to City leadership and City Council.

### Qualifications

- Illinois Class I Wastewater Operator Certification required.
- Thorough knowledge of wastewater treatment operations, regulatory requirements, and public works practices.
- Minimum of 3–5 years of progressively responsible supervisory experience.
- Minimum of 3–5 years of experience operating a wastewater treatment facility.
- Municipal public works experience preferred.
- Valid Driver’s license required; CDL preferred.

## Superintendent of Water Division

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Reporting to the Director of Public Works, this leadership position oversees the operation, maintenance, and regulatory compliance of the City's municipal water system. The Superintendent leads the daily operations of the Water Division, supervises division personnel, and ensures compliance with Illinois Environmental Protection Agency regulations while maintaining reliable and efficient water service.

### Key Responsibilities

- Manage and direct the daily operations of the Water Division.
- Supervise, train, and evaluate water system personnel.
- Serve as the Responsible Operator in Charge for the City’s water system.
- Serve as liaison to regional water or watershed organizations as needed.
- Ensure compliance with Illinois Environmental Protection Agency reporting and regulatory requirements.
- Oversee the operation and maintenance of wells, pumps, motors, and water system equipment.
- Administer SCADA and other operational technology systems used at water facilities.
- Manage the City’s water meter program and coordinate service requests and customer concerns.
- Develop operational budgets and monitor expenditures.
- Perform water inspections related to construction and development projects.
- Prepare reports and present information to City leadership and City Council.

### Qualifications

- Illinois **Class B Water Operator License** required.
- Experience with municipal water system operations preferred.
- Thorough knowledge of water system operations, regulatory requirements, and public works practices.
- Municipal public works and management experience preferred.
- High School diploma or GED equivalent preferred.
- Valid Driver’s license required; CDL preferred.

If you're ready to take the next step in your public works leadership career: [Click to Apply!](#)

The City of Crest Hill is working with LocalGov Staffing Solutions, LLC to help fill this important role. This position will remain open until filled, with applications reviewed on a rolling basis. If you have any questions, feel free to reach out to Laurie Pederson, President, [LP@localgovstaffing.com](mailto:LP@localgovstaffing.com)

*The City of Crest Hill is proud to be an Equal Opportunity Employer.*