



CITY OF ROLLING MEADOWS

POSITION OPENING – UTILITIES MAINTENANCE EMPLOYEE

The City of Rolling Meadows Public Works Department seeks a professional, dedicated individual to provide full-time operational and maintenance-related duties, in the Utilities Division of the Public Works Department, under the general supervision of the Utilities Supervisor, along with the Utilities Superintendent.

Duties and Responsibilities: Duties include performing a wide variety of responsibilities related to the repair, maintenance, and emergency response to above- and underground-related assets; including, potable water mains and services, sanitary sewer mains and services, storm sewer mains, and stormwater conveyances. The successful candidate may also perform duties required for the water operation and production system, including tasks related to water sampling and monitoring, GIS and SCADA operations, production station maintenance, utility locating, meter reading, and meter maintenance. Availability to act as an emergency response both during and after hours is required. The use of heavy machinery and specialized equipment is required, including but not limited to the use of a backhoe, front-end loader, jetting and hydro-excavating equipment, skid steer, dump trucks, snow plowing equipment, etc.

This position requires a high-energy, approachable, detail-oriented individual with good communication and customer service skills. The successful candidate will have the ability to handle a variety of different tasks and be able to prioritize and manage tasks and maintenance responsibilities in an efficient and organized manner.

Qualifications: Qualified candidates will have a high school diploma or equivalent, with progressive continuing education (*in line with Department expectations*). One to three years of experience in municipal government, utility maintenance, and/or other construction-related work. State of Illinois Class "B" CDL, with certification of completion of the air brake vehicle test, and class "N" tanker endorsement within twelve (12) months of hire date. Ability to obtain a Class "A" CDL within thirty-six (36) months from the date of hire. Candidates with an IEPA Class "C" Water Supply Operators license would be preferred, but not required. This position will also need to perform all other duties as assigned.

** For more detail on minimum qualifications, and to see the complete job description please visit www.cityrm.org and search "Employment Opportunities".

Benefits: The City offers a competitive pay and benefit package including vacation and sick leave, along with health insurance and IMRF pension. Employment is contingent upon successful completion of background check and drug screen.

The successful candidate will have high integrity and will foster open and honest communication throughout the organization. The candidate will strive to better the organization through teamwork, customer service, and professional growth and development.

The salary range for this position is \$59,610 to \$92,475, with starting salary dependent on experience and qualifications, with annual adjustments commensurate with the City's Local 150 Union contract.

Please submit a cover letter, application, and resume with a minimum of three references to:

Lisa Norton, Human Resources, 3600 Kirchoff Road, Rolling Meadows, IL 60008, or via e-mail at NortonL@cityrm.org

&

Mark Kilarski, Utilities Superintendent, City of Rolling Meadows, 3900 Berdnick Street, Rolling Meadows, Illinois, 60008 or via e-mail at KilarskiM@cityrm.org

APPLICATIONS WILL BE ACCEPTED UNTIL 3:00PM, 12/13/24

The City of Rolling Meadows is an Equal Opportunity Employer and supports a Drug Free Work Place.

Dated: 11/21/2024