



Village of Hanover Park Water Supply Operator

SALARY	\$29.68 Hourly	LOCATION	IL 60133, IL
JOB TYPE	Full-Time	JOB NUMBER	10152024
DEPARTMENT	Public Works	OPENING DATE	10/15/2024
CLOSING DATE	Continuous		

The Village of Hanover Park is an Equal Opportunity Employer.

JOB SUMMARY

Join America's Global Village:

OUR AWESOME BENEFITS INCLUDES:

- Paid Vacation, Holidays, and Sick days
- In the spirit of inclusivity, we provide paid personal days for you to celebrate holidays when you choose.
- Life Insurance Policy equal to your annual salary paid by the Village
- Pension with an employer contribution
- Medical Insurance with only an 11% employee contribution
- Free single Dental Insurance
- Annual Employee Awards and Appreciation Event
- Annual Employee Picnic
- Annual Holiday Party
- Wellness Events
- Free Gym Membership
- Free Ride - first month of public transportation is free

Under general supervision, performs a variety of tasks in the treatment and production of a potable public water supply. Repairs and maintains treatment equipment ensuring optimum operating efficiency.

ESSENTIAL DUTIES & RESPONSIBILITIES

Performs daily visual inspection of all water treatment machinery, equipment and control panels. Makes adjustments to control pressure and flow of water to the distribution system. Changes chlorine tanks and adjusts chlorination amount.

Performs daily maintenance activities to ensure optimum operating efficiency. Repairs and maintains or replaces malfunctioning pumps, motors, air compressors, valves, flow meters, gauges, chlorination and other plant equipment. Records any such repairs in activity log.

Assists in repairing minor plumbing and electrical problems. Replaces broken and leaking pipes. Replaces blown fuses and switches and repairs faulty circuitry.

Responds to customer complaints concerning water problems and/or quality in home; such as water pressure, air in the water and a chlorine odor or taste in the water. Takes samples and tests for chlorination. Delivers samples to laboratory by Village vehicle if further tests are required.

Gathers water samples from throughout the distribution system (from residents' homes, well sites and fire hydrants) for laboratory tests and copper and lead analysis. Delivers samples to laboratory by Village vehicle.

Maintains daily log of operations such as maintenance performed and equipment replaced or adjusted, reads and records amounts of water pumped and chlorine added to system. Submits all operational data to supervisor.

Accurately interprets the test data when received from laboratory.

Follows all safety regulations, policies and procedures. Reports all unsafe conditions and acts to supervisor. Reports all accidents to the supervisor immediately whenever possible, but no later than end of the employee's work shift. Follows recognized safe work practices.

Performs other duties as requested or assigned which are reasonably within the scope of the duties enumerated above.

NON-ESSENTIAL DUTIES & RESPONSIBILITIES:

Performs building and grounds maintenance and janitorial activities at all Water Supply Treatment facilities. Plows snow. Paints various equipment and building interiors and exteriors.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION &/OR EXPERIENCE

Associate's degree (A.A.) or equivalent from two-year college or technical school; and two (2) years of technical experience as a licensed water supply operator in a municipal water system; or equivalent combination of education and experience.

Operator-in-Training license may be considered for hire with other experience.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must possess the following certifications and/or licenses: an Illinois EPA Class "C" Public Water Supply Operator's License or be able to attain a license within 1 year, and possession of a valid Illinois commercial driver's license (CDL) class B vehicle license with an Air Brake endorsement or the ability to obtain one within 6 months of hire

Agency

Village of Hanover Park

Address

2121 Lake Street

Hanover Park, Illinois, 60133

Phone

630-823-5660

Website

<http://www.hpiljobs.org>

Water Supply Operator Supplemental Questionnaire

***QUESTION 1**

Do you currently have a valid driver's license?

- Yes
- No

***QUESTION 2**

Are you 18 years of age or older?

- Yes
- No

***QUESTION 3**

Do you have a valid IL Class A CDL license with an Air Brake endorsement?

- Yes
- No

***QUESTION 4**

If no, do you have the ability to obtain one within 6 months of a hire date, if hired?

- Yes
- No

***QUESTION 5**

Do you have an Illinois EPA Class "C" Public Water Supply Operator's License ?

- Yes
- No

***QUESTION 6**

If no, do you have the ability to obtain one within 12 months of a hire date, if hired?

- Yes
- No

*** Required Question**